



Committee: STANDARDS COMMITTEE
Date: THURSDAY 25th APRIL 2013
Venue: LANCASTER TOWN HALL
Time: 6.00 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

Minutes of meeting held on 24th January 2013 (previously circulated).

3. **Items of Urgent Business authorised by the Chairman**

4. **Declarations of Interest**

To receive declarations by members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, members should declare any disclosable pecuniary interests which they have already declared in the register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Press Protocol (Pages 1 - 5)**

Report of the Monitoring Officer.

6. **Amendment of the Descriptions of the Seven General Principles of Conduct (Pages 6 - 10)**

Report of the Monitoring Officer.

7. **Review of the Protocol of Member/Officer Relations (Pages 11 - 30)**

Report of the Monitoring Officer.

8. **Openness and Transparency on Personal Interests: A Guide for Councillors** (Pages 31 - 44)

Report of the Monitoring Officer.

9. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendations in relation to the following items:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information, as defined in paragraph 1 of Schedule 12A of that Act.”

Members are reminded that, whilst the following item have been marked as exempt, it is for the committee itself to decide whether or not to consider each of them in private or in public. In making the decision, members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion members should also be mindful of the advice of council officers.

10. **Summary of Complaints** (Pages 45 - 47)

Report of the Monitoring Officer

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Roger Sherlock (Chairman), Roger Mace (Vice-Chairman), Chris Coates, Sheila Denwood, Billy Hill, Joyce Taylor and David Whitaker

(ii) Substitute Membership

Councillors Shirley Burns (Substitute), Roger Dennison (Substitute), Paul Gardner (Substitute), Kathleen Graham (Substitute), Andrew Kay (Substitute) and Peter Williamson (Substitute)

(iii) Queries regarding this Agenda

Please contact Peter Baines, Democratic Services - telephone 01524 582074 or email pbaines@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone 582170, or alternatively email memberservices@lancaster.gov.uk.

MARK CULLINAN,
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DALTON SQUARE,
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